



Good Shepherd Primary Catholic Voluntary Academy
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www.goodshepherd.notts.sch.uk
Headteacher: Mrs C Toner

Tuesday 18th January 2022

Dear Parents and Carers,

We would like to invite you to attend our Parents' Evening, which takes place week commencing 7th February 2022. This is an opportunity to speak to your child's teacher about the progress they are making and to understand how you can best support them at home. As in October, the appointments are virtual and run via the same platform, School Cloud. This software will be used to book your appointment and to hold the meetings with the class teacher via video call. Guidance on how to create appointments and attend them on the day can be found within this letter. **You will be able to book appointments until 4th February at 3.30pm.** Please note, parents who have children on the SEND register will receive/have already received a separate appointment and therefore do not need to book via this platform.

Monday 7 th February 2:00 – 5:40pm	Tuesday 8 th February 2:00 – 5:40pm	Wednesday 9 th February 2:00 – 5:40pm	Thursday 10 th February 2:00 – 5:40pm
FSD	2SP	FAW	NURSERY
1HS	3RM	1HC	3JW
5AM	4SD	2SW	
6JB	5MS	4MT	
		6HL	
Monday 7 th February 3:50 – 6:40pm	Tuesday 8 th February 3:50 – 6:40pm	Wednesday 9 th February 3:50 – 6:40pm	Thursday 10 th February 3:50 – 6:40pm
1HC	NURSERY	1HS	3RM
2SW	FSD	2SP	5MS
6HL	FAW	4SD	
	3JW	5AM	
	4MT	6JB	

The booking system is accessed via the following link: <https://goodshepherd.schoolcloud.co.uk/>

Using the School Cloud Website

Parents and Carers, with School Cloud access, are those individuals who were listed as Priority One contacts on the admission form at the beginning of the academic year. It will be those who have parental responsibility. It is important that both first and surname, and your child's name and date of birth is inputted in the same way that it is on the school system. If you are struggling to login, it may be because you are not listed as a Priority One contact, do not have parental responsibility including a court order, or because there is spelling or numerical error on our system. In any of these cases, please contact, Mrs della-Spina with the nature of the problem: office@goodshepherd.notts.sch.uk.

At login, you will be asked for an email address; this is not authenticated with the email address

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that you listed on your child's admission form at the start of the year; it is merely for School Cloud to send a confirmation email to you when you have successfully booked and saved your appointments.

The instructions at the end of the letter outline how to access the website in order to book appointments. On the evening of your appointments, you will simply need to login using the same link and follow the onscreen instructions to begin the appointments you have booked. There will be a button stating 'Join Video Appointments' which you should press.

There is nothing to install as the video appointments run through the School Cloud website and it is compatible with the following web browsers:

- **iPhone/iPad:** Safari
- **Android:** Chrome or Firefox
- **Windows:** Chrome, Firefox, or Edge ([latest version](#) only)
- **Mac:** Safari, Chrome, or Firefox

The minimum requirement for this software to work is an audio connection. However please note*
**Parents or teachers joining a video call using an iPhone/iPad running iOS 14.2 are likely to experience stuttering audio which may stabilise itself after some time. This issue is not specific to SchoolCloud Parents Evening and affects joining any video through the Safari browser on iOS 14.2. This is caused by a bug in iOS 14.2 which is logged on Apple's bug tracker. We recommend you do not use Apple devices running iOS 14.2.*

The appointments will be ten minutes long. There will be a countdown and the appointment cannot be extended. When the countdown gets to zero, the software automatically stops the call. The appointment begins at the allotted time of booking; therefore, if you are late, you can join within the remaining time, however, the appointment cannot be extended. If the appointment is missed, there is no way to rearrange this for the same evening.

You will see a schedule for the timing of the appointment along with the teacher's name and there will be a large square which states Start Appointment; in order to begin the appointment, you have to press this. The video appointment will begin when the teacher also presses this.

For those of you who have more than one appointment on the same evening, please note that once a call has finished, the schedule will update and then the next call will need to be initiated. There is no need to sign in or out.

At the end of all scheduled appointments, a confirmation button indicating that the appointments have finished will show and prompt you to sign out.

Further Guides can be found at School Cloud- link here

<https://support.parentseveningsystem.co.uk/category/458-parents-evenings>

We sincerely hope that you will be able to attend the evening to discuss your child's progress and to obtain useful advice about how you can support your child with their learning. If you have any queries regarding using the software please contact the school office:

office@goodshepherd.notts.sch.uk

Yours sincerely,

Mrs C Toner,

Headteacher