

PTA Meeting Minutes

Tuesday 26th April 2022



7.30pm at GSA School & on Zoom

Agenda	Notes	Actions
1. Attendees	<p>Sarah Bray, Noelle Peacock, Vivianne Scarff, Shauna Freeman, Cara Lees, Helena O'Hara, Celine Toner, Katie Wilson, Amy Moore, Caroline Keane-Hayes, Emma Quero, Rebecca Farrelly, Sib Robert, Carol .</p> <p>Apologies: Melanie Danby, Natalie Woods</p>	
2. Previous Minutes	Outstanding from previous minutes is to push for marketing on lotto	NP & VS to put together promotional material
3. Finance Update	<p>Bank Balance at 26/04/2022 £3,189.15</p> <p>Funds Spent £1,400 to each class for reading corners £5,136 KS1 Outdoor Gym Equipment</p> <p>Monies Raised Easter Disco - £1,474 Mother's Day Flowers – £265.90</p>	
4. Feedback from spring term events	<p>Positive feedback from Christmas disco which was postponed to Easter. Some parents double paid and have been offered full refund if they have done so. Pocket money toys did run out for the older years disco but previously they have not been a big success with years 5&6.</p> <p>Mothers' Day Flowers were popular, supporting local business The Fruit Bowl and logistically ran well.</p> <p>Successful non uniform funds donated to the Walker family.</p> <p>PTA support with cake sale to raise funds for Ukraine</p>	<p>If you have double paid for your disco tickets and still require a refund, please contact PTA goodshepherdpta@hotmail.com</p> <p>Thank you to CL for leading on the disco and all who volunteered their time.</p> <p>Thank you to NP for leading on this</p>

5. Skateboarding workshop	CL proposed workshop from Great Skate for Yr3-Yr6 for the last week of July for a fun skateboarding workshop, company provide all equipment and fully insured, DBS checked. 2 days required total cost £300. Discussed having a bike workshop in for foundation -Yr2 and CL will look into this. Proposed this could be as an alternative to the end of term money often given to each class.	CL to confirm booking and date with Great Skate and confirm with CT CL agreed to find bike workshop for EYFS & KS1 and will feed back to CT Since the PTA meeting it has been agreed to postpone this until September 2022
6. Bend the rules day	Proposed Friday 27 th May to CT – agreed. 50p per rule broken, no fizzy pop, temporary hair dye/colours allowed. Agreed we do not monitor donations and no one will be questioned as to the amount that is donated.	SF & VS to work on promo
7. Film Night – Encanto	Agreed to wait until September when there is more time, discussed possibility of doing this over 2 nights to split the KS1 & KS2	CL to discuss again at next meeting
8. Krispy Kreme Sale for Father's Day	CL previously suggested Krispy Kreme event, NP proposed Donuts for Dad's for a fathers day event, will ensure letter and promo is inclusive of all ordering (not just for dads). Order form out before half term	SF & NP to lead.
9. New parents evening and start packs	Tuesday 28 th June confirmed for new parents event, PTA to attend support with refreshments and give small talk/intro to PTA and agreed we can sell folders and pre loved. Agreed PTA letter can be included in new starter info packs being sent home to new parents	SF & VS to update new starter info NP check stock of folders SF liaise with preloved team
10. Empties Please	HO requested to send out bags and info letter to encourage donations for the scheme. CT	HO to send bags and info to school for distribution

	agreed, all funds raised are allocated to the 'Eco Club'	.
11. Summer Fayre	<p>Planning meeting scheduled for 17th May at the school 7pm – All welcome!</p> <p>Agreed summer fayre date Friday 1st July 2022 3.30pm – 6pm</p> <p>All school years will be taking part in a school enterprise to be showcased at the fayre, funds not provided by PTA, CT already agreed to fund.</p> <p>Discussed the need for volunteers for event to go ahead and pull on resources within the school community, parents who can support with providing entertainment/DJ Set? Support with the BBQ, food hygiene certificate needed</p> <p><u>Stalls discussed:</u></p> <p>Bar BBQ Soak the Teacher Beat the Goalie Tattoos Sweet cones Welly Wanging Ice cream Van – (limit choice/cheaper options) Raffle – cash prize, governors to support selling on the day Non uniform for Bottle tombola</p> <p>Discussed possibility of spending money on circus or similar to attend and provide for free to the children.</p> <p>Agreed event will be open to friends and family and all of our community and parish.</p> <p>Card payments available at the BBQ & Bar</p>	<p>SF, NP & VS to make promo for the planning meeting and fayre.</p> <p>CL to get costings</p> <p>NP to set up SumUp machine</p>
12. AOB	Callum's spot – CT states a new prayer area is being created and Callum's plaque will be displayed there.	CT to keep us updated if PTA can support

	<p>Year 6 Photobooks – CT said no photo books this year but it is being replaced with similar keepsake memento, agreed to allocate £500 for this to cover costs of printing and products required. Agreed if any surplus funds this can be used at the schools discretion towards their class end of school celebrations.</p> <p>Request for funding support towards transports costs for end of year trips, CT requesting £100 per year group but said she will confirm as some classes may have already had their school trips. PTA happy to support but would like it to be acknowledged in letters sent home to parents about the trip to promote transparency in where funds raised are spent.</p>	<p>SB to transfer funds</p> <p>CT to update PTA on what amount of funding for travel costs is needed.</p>
13. Date of next meeting	<p>Tuesday 21th June 2022 7.30pm in the school hall</p>	SF to send out comms