



PTA MEETING

Tuesday 27th September 2022

7pm at GSA School & Zoom

| Agenda | Notes | Actions |
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| 1. Attendees | <p>Sarah Bray, Noelle Peacock, Shauna Freeman, Celine Toner, Patrice.</p> <p>Zoom: Katie Wilson, Cara Lees, Rebekah Henry, Carol B, Kolade Imisioluwa, Theo, Snolan, De’Cristofanos, Mszjk6</p> <p>Apologies: Vivianne Scarff, Emma Quero, Mrs Moore</p> | Apologies for the loss of connection on Zoom at the end of the meeting. |
| 2. Previous Minutes | No issues raised from previous minutes; these can be found on the school website. Big thank you to all parents and teachers who supported the summer fayer last term, your continued support is very much appreciated. | |
| 3. Finance Update | <p>Summer Fayer: £3,816.75</p> <p>Total raised last academic year: £8,430.00</p> <p>Current Balance £5,259.00</p> <p>New signatory’s required on bank accounts, Shauna Freeman has agreed to be a signatory.</p> <p>Co-treasurer vacancy : Emma Quero has agreed to step forward at AGM for co-treasurer role</p> | If anyone else is interested in the co-treasurer committee role please get in touch for more information and come along to our AGM 11 th October 7pm at GSA |
| 4. Proposed Events for 22/23 | <p><u>October</u></p> <p>Film Night – discussed October date would be too soon to plan and organise, agreed dates for 20th January 2023.</p> <p><u>November</u></p> <p>4th November Cake Sale – agreed primarily to be sold down at KS1, also in KS2 if enough donations and volunteers. Everyone welcome to buy and donate.</p> | <p>Cara Lees to lead, discuss with Celine Toner full proposal with costings and film.</p> <p>Shauna Freeman to lead. Comms to go out requesting cake donations and organise volunteers to set up and sell.</p> |

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| | <p>25th November – Non uniform day Bring a Bottle for the church bazaar. Volunteers needed to collect and transport bottles and also to run the stall on Saturday 26th November.</p> <p><u>December</u> Panto – Fully funded by PTA. Preferred dates in early December, agreed to send 2 different options from theatre companies to Celine Toner to decide most suitable production.</p> <p>20th December Christmas Disco – Planning meeting on 7th December. Ticket prices to remain the same.</p> <p>19th December Christmas Carols in school 2:45pm, families welcome to join Christmas carols, PTA to serve mince pies and hot chocolate.</p> <p>PTA has agreed not to run the Christmas card scheme this year, last year had low uptake and agreed they can be expensive for families to purchase.</p> <p><u>January</u> 13th January Tea & Coffee Morning -open to all parents in the school to come and held in the school hall 9-10am.</p> <p>20th January – Film night, details tbc.</p> <p>Year 6 Hoodies – to be ordered in time for easter.</p> <p><u>February</u> 9th February – Non uniform day – bring donation for food bank.</p> <p><u>March</u></p> | <p>Sarah Bray to lead and coordinate volunteers</p> <p>Cara Lees & Noelle Peacock to contact theatre companies for quotes and send show reels to Celine Toner.</p> <p>Committee to contact DJ's for quotes and availability. Letters to be sent home late November/early December. Planning meeting 7th December.</p> <p>Committee to discuss further, volunteers needed so hot drinks. Shauna Freeman and Vivianne Scarff to arrange comms.</p> <p>Volunteers and cake donations needed. Shauna Freeman and Vivianne Scarff to arrange comms.</p> <p>Cara Lees to lead.</p> <p>Sarah Bray and Mel Danby to lead.</p> <p>Shauna Freeman to lead.</p> |
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| | <p>Mother's Day Flowers – to be given out on Friday 17th March.</p> <p>Easter Competition – free to enter, with chance to win an easter egg!</p> <p><u>May</u> 5th May Family evening event in school. Bingo/Quiz – ideas welcome.</p> <p>26th May – Break the Rules day confirmed</p> <p><u>June</u> 16th June – Father's Day – Ideas welcome and will discuss at next meeting.</p> <p>30th June – Summer Fayer date confirmed</p> <p>Bags2School – opportunity for school community to donate unwanted clothes which will be taken and weighed in and the PTA will raise funds depending on the total weight. Agreed to hold in spring time and discuss further at next meeting.</p> <p>Happy Circus – Cara Lees has more information on this, unfortunately door to poor connection via zoom all information could not be gathered, agree to meet after the meeting to discuss further and get any needed proposal to Celine Toner</p> | <p>Noelle Peacock to lead, further discussion at next meeting.</p> <p>Noelle Peacock to lead. Ask local retailers for easter egg donations.</p> <p>To be discussed further, date confirmed.</p> <p>Shauna Freeman to lead</p> <p>To be discussed at PTA meeting on 25th April 2023 and planning meeting on 6th June.</p> <p>Noelle Peacock to get more info and plan for next meeting.</p> <p>Cara Lees to discuss further and send relevant event proposal to Celine Toner</p> |
| 5. Spending Plan | Wet Play Boxes – request for games/activities for children in wet playtimes. Celine Toner agreed to get wish lists from each class, agreed currently no limit so we can explore grants and other funding streams and donations. | Celine Toner to collate list of request from each class. |

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| | <p>School Panto to be funded by the PTA</p> <p>Scholarship Fund £250 – agreed to remain in place for this year.</p> <p>Year 6 £500 allocation – last year paid for personalised autograph books and framed love heart affirmations. Year 6 students of 21/22 are welcome to return back to school to collect their framed affirmations and see their old teachers. Agreed to allocate same fund for this year's Yr6 cohort.</p> <p>Nurture Space – Celine Tonerr would like to turn the 'Meeting Room' in a nurture space, a chill area that all pupils can access. Celine agreed to get quotes (estimate £5-6k) so we can discuss funding options and grants.</p> | <p>Celine Toner to get quotes.</p> |
| 6. Your School Lotto & Easy Fundraising | <p>Ticket sales for lotto and funds raised from easyfundraising have dropped off, agreed to print leaflets to be sent home and push on social media, with regular monthly promotion through school emails.</p> | <p>Vivianne Scarff and Shauna Freeman to work on leaflet and school/social media comms.</p> |
| 7. Preloved | <p>Playground sale and online Facebook sales have done well this term. Requested to purchase rails for playground sales, this was agreed. Celine Toner agreed the donation could be brought inside over winter to prevent donations being damaged in the weather. Emma Strudwick wants to put together a request form and we now have a current up to date stock list.</p> | <p>Shauna Freeman to order rails. Emma Strudwick to create order form. Discuss next sale date with preloved team. New stock continues to be updated and advertised on PTA Facebook page when possible.</p> |
| 8. Community Champion | <p>PTA discussed having a role to support us with accessing community support, in terms of donations and applying for grants. Jemma Martin, who was unable to attend the meeting, has agreed</p> | <p>Shauna Freeman to update and talk with Jemma Martin.</p> <p>If anyone else would like to get involved or support us with grant applications and requesting</p> |

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| | to support the PTA with this. If you know anyone or you yourself work for a company that could help us with this please do get in touch. | donations from business, please get in touch goodshepherdpta@hotmail.com |
| 9. Note made after meeting re: Eco Club | Helena O'hara states Eco Club now have £199 to spend and this initiative is ran by Mrs Baker | Discuss at next meeting |
| 10. AGM Date | Our AGM will be held on Tuesday 11th October 2022 at 7pm at the GSA School | Vivianne Scarff to create comms. Shauna Freeman to share on social media. Everyone is welcome – Refreshments provided |
| 11. Date of next meeting & following meetings for 22/23 | 7th December 2022 7pm Disco Planning Meeting 7th February 2023 7pm PTA Meeting 25th April 2023 7pm PTA Meeting 6th June 2023 7pm Summer Fayer Planning Meeting | All comms to be circulated by Shauna Freeman and Vivianne Scarff |