

PTA MEETING
Friday 22nd March 2024
9am at GSA School



Agenda	Notes	Actions
1. Attendees	<p>Cara Lees, Shauna Freeman, Celine Toner, Tawanda, Clare Brunton, Flora, Anne, Shami, Richard, Louise, Chantelle</p> <p>Apologies: Jemma Martin, Jess Limbrick</p>	
2. Finance Update	<p>Mother's Day Flowers raised £228.50 Current balance £2680.61 Of which £1,130 is allocated for Yr6 Hoodies £1,550.61 PTA profit in account Waiting for Mother's day flower funds to be transferred from Arbor £1,138.50 – Total profit £2,689.11</p> <p>Forecast fundraising from future events by end of academic year 23/24 predicted £3-3.5k. Forecast spend by end of 23/24 year £1350. Forecast Approx £4-4.5k of unallocated funds by end of 23/24 year.</p> <p>We have raised £2130.91 since September 2023.</p> <p>Richard and Louise advised they can access a carbon neutral grant through their business to support a registered charity. Celine states the trust are providing guidance for the trust around being carbon neutral and will feedback plans for the school to access this grant.</p>	<p>Celine to feedback with schools plans for being carbon neutral and Richard and Louise to support with accessing the grant.</p>

<p>3. Upcoming Events</p>	<p>Earth Day Monday 22nd April – initially planned to wear green with non uniform day, this is close to Mental Health Week and requested we don't do this. Agreed to still do the preloved sale and link in with Mrs Moore who is providing literature within school around Earth Day.</p> <p>Mental Health Week 13th- 17th May – Non uniform day 'wear green' £1 donation on Friday 17th May, MH workshop for parents in the afternoon before pick up approx. 1 hour – PTA to support with refreshments. Film night Friday 17th May Inside Out – tickets approx. £2 including drink and snack. Clare Brunton to lead, support from wellbeing warriors.</p> <p>Bend the Rules Day – pushed back to 19th July as May is busy with other non-uniform events.</p> <p>Father's Day 16th June – agreed not to do event with the football match. Will look at selling Father's Day cupcake, agreed needs promoting, photo of what they are purchasing. Will need costing and adding £1 profit margin. Discussed bakers in school, some quotes had been expensive and agreed cost friendly alternative to buy cakes wholesale and box up.</p>	<p>Shauna to email Mrs Moore to promote preloved sale and create comms for sale.</p> <p>Shauna to create comms for film night, costing on refreshments, parent support with film night.</p> <p>Shauna to send out comms closer to the time.</p> <p>Shauna and Cara to look at wholesale costing prices, create a mock to share with parents.</p>
<p>4. Mental Health Wellbeing Fund</p>	<p>Clare Brunton spoke about the mental health support for children in school, The Snug has a drop in 3x a week for any child to attend. She would like to develop the lunchbox area outside the snug as an extension of The Snug as a weatherproof, seating quiet area for children to access. Richard & Louise advised they could make lunch box storage to provided to classes and could provide rattan furniture for the</p>	<p>Clare Brunton to provide links to the lunch box style carriers needed to Richard & Louise</p>

	<p>outdoor area. Clare to get more information on the costings of the new area and PTA can support with funds, apply for grants. Richard & Louise also said they can source sheds – will provide link for school to choose, discussed using this link to help relocate the stage/preloved uniform.</p> <p>Clare requested funding for Hi-Viz, lanyards for well being warriors, Richard & Louise said they can provide Hi-Viz with printed logo etc. Clare currently self-funds any refreshments in the snug area, hot chocolate, biscuit bars etc, and explained providing this has helped support her build rapport with the children she supports and is beneficial to their well-being. Agreed to fund £100-£200 pot to support and will review how much is needed next year.</p>	<p>Clare/Celine to discuss which shed options they would like and inform Richard & Louise</p> <p>Clare Brunton to send over sizing choices and printed design to Richard & Louise</p>
5. Garden Area Update	<p>Jess Limbrick was unable to attend the meeting to give full feedback. Jess will reach out to Miss Morris for eco clubs plans and has found another grant that can be accessed who supply gardening equipment. Carbon Neutral grant will link in well with the gardening area project.</p>	<p>Jess to contact Miss Morris and apply for gardening grant.</p>
6. Summer Fair	<p>Friday 28th June – confirmed date, feedback form showed this was the preferred date. 60 responses, with 41 for Friday, 30 for Saturday, only 19 votes for only a Friday. The Friday also had more volunteer support. Celine confirmed staff will support with class enterprise.</p> <p>BBQ – volunteer with food & hygiene certificate needed to run. Richard has a contact and we can also request within parent community.</p>	<p>Promote date with school community.</p> <p>Richard to confirm if his contact can support. Comms out to school community for support</p>

	<p>Bar – provide alcohol and soft drinks, more soft drinks as ran out last year and some crisps. Cara initially said she would ask her partner to support with the bar but after the meeting Catherine Gordon said she would be happy to do this again this year. Apply for TENs license.</p> <p>Entertainment – Richard will ask Jamie ‘The Giant’ to attend with some other body building TV stars for photo opportunities and mini challenges with the children. Agreed to book Circus Skills performer. Will look at options for animal feature. Richard and Louise can provide artic lorry. Stage to be put up outside. Will ask Irish dancers to perform. Open mic for the entertainment – forms to be sent out parents can sign their child up and provide link to the music and create set list.</p> <p>External stall holders – previous concerns as only raises a small amount for the school, Tawanda to reach out to Sarah Benedict to see if the parish can support with external stalls like with the Christmas bazaar.</p> <p>Hair stall – Popular last year. Chantelle is happy to support, and will confirm with Heidi</p> <p>Glitter Tattoos – Popular at the disco, confirm with Rebekah Henry that she will lead.</p> <p>Ice Cream Van – Chantelle confirmed they can support and will keep costings affordable.</p> <p>Water Fight – Cara suggested water fight, happened at previous</p>	<p>Confirm plans for Bar with Catherine</p> <p>Richard to confirm Jamie ‘The Giant’</p> <p>Cara to book with Circus Skills performer Jess to get costings from petting zoo company.</p> <p>Speak to Caroline about performing.</p> <p>Form to be created and sent out closer to the time.</p> <p>Tawanda to speak with Sarah Benedict and update.</p> <p>Confirm with Heidi</p> <p>Confirm with Rebekah Henry</p>
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	<p>fair 5 years ago, agreed not do at summer fair but school would consider as an end of year treat/fun day.</p> <p>Hook-a-duck – Need a new pool, Richard and Louise confirm they have a pool we can borrow.</p> <p>Gazebo – We have 1 possibly 2 from last year, Jemma Martin will try and source a marque for free. Will do a call out to school community for gazebo’s.</p> <p>Map – Create a map for the fair that can be sent out digitally</p> <p>GSA Directory – create a directory of businesses within GSA community, request monetary donation or raffle prize in exchange for advertisement. To be shared with school community at the summer fair.</p> <p>Raffle – Tickets to sell through Arbor £1 a ticket. Request raffle prizes from school community and local businesses. Richard and Louise agreed to donate 1 week holiday for up to 8 people at Haven site, Primrose Valley for Summer 2025, Rattan furniture set, 2 bikes. Chantelle has offered Ice cream vouchers.</p> <p>Bring a bottle – Non uniform day in exchange for bottle on 28th June.</p>	<p>Jemma to feedback</p> <p>Jess Limbrick to lead</p> <p>Shauna to send out comms to school</p>
7. Year 6 leavers fund	Celine said likely to be a framed image and a book and will confirm costings so PTA can support.	Celine to confirm
8. Date of next meeting	Next meeting Friday 10 th May 9am in the school hall .	Comms to be sent out